

CHEBOYGAN AREA PUBLIC LIBRARY
BOARD OF TRUSTEES AGENDA
Thursday, May 8, 2025 9:00 a.m.

Call to order and Attendance	Action
Approval of Minutes	Action
Financial report, including payment of bills	Action
Director's Report:	
Ice Storm	Report
Facilities	Report
MLA Advocacy / IMLS funding	Report
Old Business:	
Policy Review	Report
New Business:	
Budget FY26	Report
Citizen's Comments	
Committee Reports:	
Adjournment	

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES
100 S. Bailey Street, Cheboygan, MI 49721
231-627-2381

Held in the Cheboygan Area Public Library
Meeting Minutes: Thursday, April 10, 2025 9:00 a.m.

Dan Welihan called the meeting to order at 9:05 a.m. Board members present: Don Gezon, Kay Forster, Bruce Gauthier, Jeanette Mateer, Mary Ellen Enos and Nadene Delana.

Also present Library Director Brice Bush.

Approval of Minutes: Nadene Delana made a motion to accept the minutes from the March 13, 2025 regular meeting as presented. Jeanette Mateer seconded the motion. The motion passed unanimously.

Financial Report, Including Payment of Bills: Nadene Delana reported on the financials. Bruce Gauthier made a motion to accept the financial report as presented and Mary Ellen Enos seconded the motion. The motion passed unanimously.

Director's Report:

March programs included weekly Storytime with Music & Movement, Dungeons & Dragons for teens, Tulip Stamping, Holi Colors (featured in the Cheboygan Daily Tribune in print and online), Legos and a movie, and rock painting in the Children's Area. The Quilt Show took place in the gallery throughout the month. A variety of classes were held in the Studio including a painting class led by local artist Chrtistine Nola. Other programs in March included a lunch and learn session with McLaren Health, part 2 of the Gardening Series, Knit & Crochet group meetings, and a jigsaw puzzle competition. Upcoming programs include Coffee Hour with Cam Cavitt on Monday, April 14 at noon, Earth Week Plus Expo on Saturday, April 26, a screening of "The Fish Thief" at 6 p.m. on May 6, a community shred event with Encore Financial on Saturday, May 10 from 8 a.m. - 11 a.m. in the main parking lot, and The Moonlight Mushroom Co. friends will be talking fungi on May 20. Upcoming children's programs include Lego club on May 7, Reading with Grizzly Bear (therapy dog) on May 15, make Butterfly Garden Markers on May 22, and a teen/tween movie at 4 p.m. on May 29.

The library was closed on Sunday, March 16 due to a snow storm.

Otis serviced the elevator on March 20 and March 21.

The library was closed Saturday, March 29 through Thursday, April 3 because of the ice storm. The lower level was flooded during the ice storm and will remain closed until further notice. Servpro is handling the water mitigation and drying of the lower level. Otis inspected the elevator on April 8 and reported it passed inspection for use. New carpet will be installed in the Neuss Room, Boardroom, and Gallery. Walls will be painted and baseboards will be replaced. The projected date to reopen the lower level is Friday, April 25. The painting and baseboards may not be finished but the space will be useable once the carpets are installed and the floors are cleaned.

There was a leak in the ceiling of the Gallery during the ice storm event. The probable cause of the leak is the sinking of the building transformer.

The Institute of Museum and Library Services (IMLS) is slated for defunding and dismantling. The Library of Michigan receives money from IMLS to support public libraries throughout the state. Service interruptions due to the uncertainty of available federal funds to support libraries has begun. Grant funding through the Library of Michigan has been paused and library staff training opportunities have been cancelled on a state wide level. The MelCat interlibrary loan system will operate through September 30, 2025. Those services may be eliminated if IMLS is defunded. CAPL is working on informational messaging for the library website, to post inside the library, and to place in materials requested through MelCat.

Old Business:

The Cat-2 E-rate project is finished. Vector Tech completed the transfer of service to the new cabling on March 25.

New Business:

Discussion took place about gathering estimates on the installation of a generator. Brice will move forward with getting quotes for maximum generator capacity, and essential generator capacity.

Nadene Delana made a motion to appoint Kay Forster, Bruce Gauthier, and Jeanette Mateer to a standing Personnel Committee. Mary Ellen Enos seconded the motion. The motion passed unanimously.

Committee Reports

Public Comment

Adjournment: Kay Forster made a motion to adjourn at 9:54 a.m. Nadene Delana seconded the motion. The motion passed unanimously. Meeting adjourned at 9:44 a.m.

Respectfully submitted,

Brice Bush